

Hennepin County Law Library Board of Trustees Meeting

October 15, 2015

Present: Judge Kevin Burke, Chair; Mike McCarthy, Sonja Peterson, Judge Patrick Robben and Timothy O'Brien

Staff: Lois Langer Thompson, Acting Law Library Director

Call to order

Judge Burke called the meeting to order at 12:10 p.m.

Minutes

Timothy O'Brien moved acceptance of the minutes, seconded by Sonja Peterson. Motion passed.

Director's report

Acting Director Lois Langer Thompson updated the Trustees on the Strategic Plan quarterly report

- *Research, education and collection:*
 - Progress is being made on all three as shown in the report
- *Staff:*
 - A review of current job classes and reassignment of job duties was completed
 - Interviews were held for the HCLL Administrator position
- *Access:*
 - Schematic design was approved by the Hennepin County Board of Commissioners on August 11
 - Marketing strategies were pursued by HCLL staff
- *Funding:*
 - 2016 HCLL budget was presented to the HCLL Board of Trustees and the Hennepin County Board of Commissioners

HCLL Administrator recommendation

The HCLL Board interviewed candidate Karen Westwood and unanimously recommended her for the position.

Next meeting

Topics for the next full Board meeting include: update on collection, usage data, and comparisons to other metro law libraries. Dates are to be determined.

The meeting was adjourned at 12:55 P.M.